



**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
CRESTED BUTTE SOUTH METROPOLITAN DISTRICT**

January 25<sup>th</sup>, 2023

A regular meeting of the Board of Directors of the Crested Butte South Metropolitan District was held Wednesday January 25<sup>th</sup>, 2023 at 6:00 p.m., at the office of the District, 280 Cement Creek Road, Join <https://us02web.zoom.us/j/87584416544?pwd=Z2xOOU9ldHBBrRVNGSFNteDJka1UxUT09> Meeting ID: 875 8441 6544 Passcode: 135456

Board Members in attendance: Tom Dill Margaret Dethloff  
Tom Hein Benita Bellamy  
Kurt Feltus

Also present were: Ronnie Benson, District Manager

**I. Call to Order**

- The meeting was called to order by Dill at 6:03 p.m.

**II. Public Comment Period**

- No citizens presented comments.

**III. Approve Meeting Minutes from December 7<sup>th</sup>, 2022**

- December 7<sup>th</sup>, 2022 meeting minutes will be presented for approval at the next regular meeting on Tuesday, February 28<sup>th</sup>, 2023 pending further discussion and review.

**IV. November and December's 2022 Financial Reports and Current Bills**

- November's major expenses were JVA for wastewater treatment plant expansion construction administration engineering, Capital One for credit card charges, Colorado Water & Power Development for the 2009 wastewater treatment plant expansion and 2010 well #2 loans, and Stanek Constructors for wastewater treatment plant expansion construction payment 3.
- December's major expenses were Sam and Kristen Perkins for tap fee refund permit # 22-12, Stanek Constructors for wastewater treatment plant expansion construction payment 4 and 5, and TCW Risk Management for 2023 property and liability insurance.
- November and December bills questioned were Colorado Water & Power Development, JVA, and Stanek Constructors. The Board found all bills questioned to be in order.

**MOTION** by Feltus and seconded by Dethloff to approve November and December's current bills. Motion passed unanimously.

V. **Resolution 23-01 Regarding Board Meetings**

**MOTION** by Dethloff and seconded by Bellamy to approve Resolution 23-01 designating the time and place for regular Board meetings of the Crested Butte South Metropolitan District and the posting place for said notice and agendas during the year 2023. Motion passed unanimously.

VI. **Resolution 23-02 Regarding 2023 Regular District Election**

**MOTION** by Bellamy and seconded by Feltus to approve Resolution 23-02 regarding the 2023 regular election whereas the terms of office for Directors Dill, Hein and Feltus shall expire and an election must be conducted to elect three Directors to serve for a term of four years and designating Ronnie Benson as the Designated Election Official of the District. Motion passed unanimously.

VII. **Mayberry & Company Engagement Letter**

**MOTION** by Hein and seconded by Dethloff to approve the Mayberry & Company engagement letter for the 2022 Audit. Motion passed unanimously.

I. **Manager's Report**

- The first IFFAS tank has been completed in the wastewater treatment plant expansion. This is a time-consuming portion of the project but is on schedule.
- The deadline for self-nominations and acceptance forms for the 2023 election must be filed with Benson, Designated Election Official, no later than February 24<sup>th</sup>, 2023.
- The District drafted an official letter to County management regarding the roads within the District and received a response from the County attorney. The District is actively working towards an in-person meeting to focus on results.
- In December the District refunded \$37,150 in tap fees for 207 Kubler Street permit # 22-12.
- Benson and the Board would like to continue to move forward with developing growth concepts and values.
- The District has been in contact with the insurance adjuster regarding the water damages inside the home at 62 Louisa Lane, but no determination has been made at this time.
- Annie Parr obtained a certification in December for HR Management from Cornell University.

II. **Adjourn**

**MOTION** by Dethloff and seconded by Bellamy to adjourn the meeting at 7:12 p.m. Motion passed unanimously.



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Drafted By: Annie Parr – Secretary of the Board