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**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
CRESTED BUTTE SOUTHMETROPOLITAN DISTRICT**

January 24th, 2018

A regular meeting of the Board of Directors of the Crested Butte South Metropolitan District was held Wednesday January 24th, 2018 at 6:00 p.m., at the office of the District, 280 Cement Creek Road, Crested Butte South.

Board Members in attendance: Tom Dill
Alan Gruber
Kurt Feltus
Tom Hein

Absent Board Members: Bill Oliver

Also present were: Ronnie Benson, District Manager
Annie Parr, Secretary of the Board

Guests in attendance: Charlie Zeiter
Michael O'Loughlin
Al Smith
Dom Eymere

I. Call to Order and Recognition of Guests

- The meeting was called to order by Dill at 6:02 p.m.

II. Designate Meeting Place & Notice Postings

- 4th Wednesday of each month at 6:00 p.m.
- Notices Posted: District Main Office, Crested Butte South Post Office Building, Crested Butte South Property Owners Association Offices, and the Gunnison County Clerk & Recorder Offices.

III. Designate Election Official

- The Board designated Ronnie W. Benson as the Designated Election Official of the District.

IV. Approve Meeting Minutes from November 29th, 2017

MOTION by Gruber and seconded by Feltus to approve the November 29th, 2017 minutes as written. Motion voted in favor.

V. **November / December 2017 Financial Reports and Current Bills**

- Benson presented the financial reports and current bills for November / December 2017 explaining revenues and expenditures.
- Major November Expenses were Colorado Special District Property & Liability Pool annual contribution and Caselle annual contract support & maintenance.
- Major December Expenses were Honnen Equipment for a grader bull blade, parts, and install and City of Gunnison for testing and sludge disposal.

MOTION by Gruber and seconded by Hein to approve November and December’s current bills. Motion voted in favor.

VI. **Public Comment**

Cement Creek Condo Association’s (CCCA)

- Cement Creek Condo Association’s (CCCA) council Michael O’Loughlin presented the proposed road maintenance fee request for maintaining Elcho Ave and Cascadilla St.
- O’Loughlin stated the Cement Creek Condo Association was open to proposals.
- O’Loughlin informed the Board there was no set timeline, but Zeiter noted most of the Board would be in town mid-February for their next meeting.

Al Smith / Camp 4 Coffee

- Al Smith incurred \$900.00 in expenses after a sewer blockage that he felt was due to a blockage in the main.
- Benson requested in the future to be notified of blockages regardless if the District provides services to clear it or not.
- Both parties agreed to a future meeting regarding the grease trap and locating the manhole in the easement at Smith’s property.
- After further investigation and discussion the parties concluded there was a case that supported both circumstances. Due to this, Benson felt reimbursing Camp 4 Coffee for half the fees was appropriate.

MOTION by Feltus and seconded by Gruber to approve a reimbursement to Camp 4 Coffee in the amount of \$450.00 for incurred expenses due to a sewer blockage on November 26th, 2017. Motion voted in favor.

Dom Eymere / Crested Butte South POA

- Dom stated the POA wanted to know the future plans of the District for the Brackenbury Park and easement.
- Benson explained the District had the easement for a water augmentation pond but the project perished due to costs. Benson added the POA owns the land but the District has control.
- Benson asked what the POA’s ideas on usage were if the District vacated easement.

- Dom noted there were no specific plans, but it was an asset. Dom added it could certainly be a park as originally planned or it could possibly be used in a land swap.
- Benson reported it was essential to have the District's Water Rights Council draft an opinion on the Brackenbury Park and easement in regards to future planning and the possible needs of the District before proceeding.

VII. Employee Policy / Rules & Regulations Updates

- Benson explained the employee policy updates were in regards to the office manager position, time off requests, and employee minimum work week hours and schedules.
- Benson explained the Rules & Regulation updates were changing the rates to reflect the approved increase in 2018 as well as adding landscaping regulations in road easements.
- The Board requested Benson draft an official document reflecting the exact updates to the employee policy after it had been reviewed/approved by council for the Board to review and vote on.

MOTION by Hein and seconded by Feltus to approve the Rules & Regulations updates starting in 2018. Motion voted in favor.

VIII. Manager's Report

- The Audit Engagement Letter/Contract was presented to the Board. Dill requested the date be changed to the correct year prior to signing.
- Board members Bill Oliver and Alan Gruber's terms were up and would need to be re-elected in May unless there was interest from others in the community to run for the positions. If there was no interest and both members choose to remain on the Board, the election could be cancelled March 6th, 2018.

IX. Adjourn

MOTION by Gruber and seconded by Hein to adjourn the meeting at 7:57pm. Motion voted in favor.



Annie Parr
Secretary of the Board