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**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
CRESTED BUTTE SOUTHMETROPOLITAN DISTRICT**

October 28<sup>th</sup>, 2020

A regular meeting of the Board of Directors of the Crested Butte South Metropolitan District was held Wednesday October 28<sup>th</sup>, 2020 at 6:00 p.m., at the office of the District, 280 Cement Creek Road, Crested Butte South.

Board Members in attendance: Bill Oliver Kurt Feltus  
Margaret Dethloff Tom Hein

Excused Board Members: Tom Dill

Also present were: Ronnie Benson, District Manager  
Annie Parr, Secretary of the Board

**I. Call to Order**

- The meeting was called to order by Oliver at 6:08 p.m.

**II. Public Comment Period**

- No citizens were present.

**III. Approve Meeting Minutes from September 30<sup>th</sup>, 2020**

**MOTION** by Feltus and seconded by Hein to approve the September 30<sup>th</sup>, 2020 minutes as drafted. Motion passed unanimously.

**IV. September 2020 Financial Reports and Current Bills**

- September's major expenses were Capital One for credit card charges, Wright Water Engineers for Water Efficiency Plan, and Nalco for polymer.
- The Board was concerned about the large miscellaneous expense in the General Fund. Benson explained it was for the Water Efficiency Plan and the expense account would zero out when the grant revenue was received.
- The Board discussed reformatting the current bills and new layout would be presented at the next regular meeting.

**MOTION** by Dethloff and seconded by Feltus to approve September's current bills. Motion passed unanimously.

**V. Andy Lindgren’s Class C Water Certification Bonus**

**MOTION** by Feltus and seconded by Dethloff to approve Andy Lindgren’s Class C Water Certification bonus. Motion passed unanimously.

**VI. Water Use Agreement –Supplemental Water for Pond**

- The Board discussed the Water Use Agreement for Highpoint Property Holdings pond on clustered lots 15 and 16, block 2.
- The agreement outlined supplementing the pond from the District’s water distribution system when the ditch would not provide a sufficient water supply to keep the pond above a minimum level.
- Highpoint Property Holdings estimated the pond would require approximately 26,000 gallons a year or 4,333 gallons per month.
- The Board would like a rate structure, backflow prevention plan, and more guidelines to curtailing or ceasing use of the water supply during conditions or drought or heightened demand added to the agreement.
- The Water Use Agreement was tabled pending Dill’s opinion, the requested additions to the agreement and District council approval.

**VII. Rate Structure for Food and Beverage Establishments without Seating.**

- Benson presented a proposed rate structure for food and beverage establishments with and without seating.
- The rate structure would not be based on square footage.
- Establishments with seating capacity ranging 0 to 25 would be 1.36 EQR.
- Each additional 25 seats or part thereof would be .55 EQR.
- Outside seating would be calculated at 50%.

**MOTION** by Dethloff and seconded by Feltus to approve the Rate Structure for Food and Beverage Establishments. Motion passed unanimously.

**VIII. 2021 Budget**

- The proposed wage increase for 2021 was mostly due to market adjustments based on the current compensation data and salary schedule. The salary schedule currently used and proposed for 2021, would market adjust each employee over a five year period instead of one large market adjustment.
- Tap fee revenue was increased from 10 to 12 taps to reflect current trends.
- The proposed budget included \$331,500 in capital improvements.
- The Sewer Capital Fund has \$107,500 in revenue from reserves to help fund the Wastewater Treatment Plant Headworks design and permitting. This upgrade would be a phase of the overall plant expansion.
- The capital office improvement project has been removed from the budget and \$125,000 in asphalt addition had been added.
- The Water Capital Fund included \$50,000 for the Water Supply Plan, engineering, and permitting.

- The 2021 Budget had full support for approval from the Board members present, but was tabled until the next regular meeting, so that Dill would have the opportunity to provide comments.

**IX. Manager's Report**

- The District received \$103,150 in tap fees for September.
- Due to COVID-19 the District would continue to postpone Stuart's retirement party and cancel the Holiday Dinner.

**II. Adjourn**

**MOTION** by Dethloff and seconded by Hein to adjourn the meeting at 7:14 p.m. Motion passed unanimously.



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Annie Parr – Secretary of the Board