



**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
CRESTED BUTTE SOUTH METROPOLITAN DISTRICT**

October 25th, 2023

A regular meeting of the Board of Directors of the Crested Butte South Metropolitan District was held Wednesday October 25th, 2023 at 6:00 p.m., at the office of the District, 280 Cement Creek Road, Join <https://us02web.zoom.us/j/83731418771?pwd=MVBPTeFJQnNQy9BVXAxMy94dXFHUT09> Meeting ID: 837 3141 8771 Passcode: 933469

Board Members in attendance: Margaret Dethloff Benita Bellamy
Tom Hein Kurt Feltus

Excused Board Members: Tom Dill

Also present were: Ronnie Benson, District Manager
Annie Parr, Secretary of the Board

I. Call to Order

- The meeting was called to order by Dethloff at 6:04 p.m.

II. Public Comment Period

No citizens presented comments.

III. Approve Meeting Minutes from September 27th, 2023

MOTION by Bellamy and seconded by Feltus to approve the minutes from September 27th, 2023 as drafted. Motion passed unanimously.

IV. September 2023 Financial Reports and Current Bills

- September's major expenses were City of Gunnison for sludge disposal and water/wastewater testing, Stanek Constructors for the wastewater treatment plant expansion construction payment 13, JVA for the waste wastewater treatment plant expansion construction administration engineering and reimbursable expenses, and Capital One for credit card charges.
- September bills and financials discussed were Ace Hardware, USGS for water quality monitoring of rivers in the General Fund, projected contingency expenses in operating funds, water meter program expenses in the Water Capital Fund, SRF Loan Construction expenses in the Sewer Capital Fund, Stanek Constructors, dues, memberships, and miscellaneous expenses. The Board found all bills and financials discussed to be in order.

MOTION by Feltus and seconded by Bellamy to approve September's current bills. Motion passed unanimously.

V. 4-Day Work Week (4DWW) Monthly Report

- The District received one call on Friday, October 20th but did not receive any messages and received one verbal positive feedback.
- During the 4DWW Trial 14.75 hours of overtime have been earned.
- The District has currently saved 82.5 hours of overtime with the implementation of the 4DWW and 66.5 hours were worked on Fridays.
- Natural Gas (CCF) decreased 9.375% and unleaded fuel gallons increased 11.81% from September 2022 compared to September 2023. Fuel consumption increased because paid time off was 28.03% higher in 2022 versus 2023. This resulted in more fuel consumption in 2023.
- The Board would like to add a PTO comparison from 2022 to 2023 with the 4DWW to YTD totals.

I. 2024 Proposed Budget

- The Board reviewed and discussed proposed expenses for each fund.
- An on-call expense has been added to the Water, Sewer, and Road Funds.
- Several expense items have shifted to different funds and have increased in individual funds because they have been consolidated to one fund to better represent District operations.
- \$200,000 is budgeted to finish the water meter program. There was concern and discussion about the overall cost of the water meter program.
- General election funds to solidify road concerns were added to the General, Water, and Sewer Capital Funds.
- The Board requested to budget crack-sealing equipment for 2024.
- Discussion on budget increases versus decreases.
- The Board requested the 2024 budget expenses be further analyzed for additional savings to cut costs.
- Discussion focused on the revised wage increase for 2024. The overall wage increase reduced over 40% from the initial 2024 proposed budget. The reduction in the proposed wage increase was achieved by not allocating a raise to one position and placing all other positions of the District, except one, below the market. Wage analysis and salary schedules are based on current compensation data in like areas accounting for the District's benefit package with the 4DWW to competitively place positions.
- Discussion on wage increase and benefits continued. Three out of the four Directors present supported the proposed wage increase.
- The approval of the 2024 proposed budget was tabled until the next regular meeting.

II. Manager's Report

- The District will be terminating the asphalt repair project on the bus loop due to United's schedule and weather concerns. The District proceeded with the asphalt repair at 230 Cascadilla from the water main break which has been completed.
- Benson presented councils' recommendation regarding the ADU at 367 Zeligman. The District would proceed with requesting .5 EQR for the ADU but would not assess monthly back fees for the ADU.
- The District will be collaborating with the County to crack-seal the roads within the District in 2023, but the District would pay for all costs not just materials moving forward.

- The insurance claim at 25 Floyd would have needed to be filed by October 12th and has expired.
- \$10,000 was collected in tap fee revenue in September.
- November's regular meeting would be moved to Tuesday, December 5th and December's regular meeting would be cancelled.
- The Holiday dinner for the Board and District staff would tentatively be scheduled for Saturday, December 2nd.

III. Adjourn

MOTION by Bellamy and seconded by Feltus to adjourn the meeting at 8:49 p.m. Motion passed unanimously.



Drafted By: Annie Parr – Secretary of the Board