



**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
CRESTED BUTTE SOUTH METROPOLITAN DISTRICT**

December 12th, 2023

A regular meeting of the Board of Directors of the Crested Butte South Metropolitan District was held Tuesday December 12th, 2023 at 6:00 p.m., at the office of the District, 280 Cement Creek Road, Join <https://us02web.zoom.us/j/88571480992?pwd=L3NqbUI3NTZFWFB1ZnpiT0FFZVhsQT09> Meeting ID: 885 7148 0992 Passcode: 277392

Board Members in attendance: Tom Dill Margaret Dethloff
Tom Hein Benita Bellamy
Kurt Feltus

Also present were: Ronnie Benson, District Manager
Annie Parr, Secretary of the Board

I. Call to Order

- The meeting was called to order by Dill at 6:06 p.m.

II. Public Comment Period

No citizens presented comments.

III. Approve Meeting Minutes from October 25th, 2023

MOTION by Dethloff and seconded by Feltus to approve the minutes from October 25th, 2023 with the changes discussed. Motion passed unanimously.

IV. Approve Special Meeting Minutes from November 15th, 2023

MOTION by Dethloff and seconded by Feltus to approve the special meeting minutes from November 15th, 2023 as drafted. Motion passed unanimously.

V. October 2023 Financial Reports and Current Bills

- October's major expenses were Colorado Water & Power Development for the 2022 wastewater treatment plant expansion, Stanek Constructors for the wastewater treatment plant expansion construction payments 14 and 15, and Capital One for credit card charges.
- October bills and financials discussed were property tax revenue in the General and Road Funds, property tax revenue and expenditures in the General Fund Capital, and PTO expenditures in the Road Fund. The Board found all bills and financials discussed to be in order.

MOTION by Dethloff and seconded by Feltus to approve October's current bills. Motion passed unanimously.

VI. 4-Day Work Week (4DWW)

- Benson presented the 4DWW trial summary report to the Board of Directors. The District's 4DWW statistics tracked very similarly to the 4DWW study performed on 61 companies and 2,900 employees that was used as a model for the District's trial.
- The major outlier was overtime. The national study had a 34% reduction in overtime while the District experienced an 83% reduction.
- The use of paid time off (PTO) drastically reduced during the 4DWW trial period. Compared to last year PTO used in August was 79% less, September was 43% less, October was 46% less, and November was 94% less.
- Fuel reduced 2.37%, natural gas reduced 16.8%, and electricity reduced 4.1%.
- Employee morale is up, and the District has received vastly positive feedback.
- The District's staff voted unanimously in favor of keeping the 4DWW as an official benefit.
- Benson explained the 4DWW benefit offers work-life balance and other intangible benefits for employees while performing responsibly in a budget that is continuously challenged to make cuts and run as efficiently as possible. The District is still monitored 24/7 with no laps in attention to the daily needs of our water/wastewater systems and roads. Benson recommended transitioning from a trial to an official benefit.
- The Board discussed the options of extending the trial period, eliminating the benefit, or approving the 4DWW benefit effective January 1st, 2024.

MOTION by Dethloff and seconded by Bellamy to approve the 4-Day Work Week as an official benefit of the District effective January 1st, 2024 that will be reviewed annually. Motion passed unanimously.

I. 2024 Proposed Budget

- The 2024 proposed budget includes the expenses for the purchase of the dump trailer and crack seal equipment in the General Capital Fund.
- In the General Capital Fund the line item labeled General Election has been renamed Strategic Planning.
- The Board requested the 2024 budget expenses be further analyzed for additional savings to cut costs. In efforts to meet this request, the miscellaneous expenditure in the General Fund was reduced by \$4,000 for the 2024 annual Metro dinner, and the education/travel budget was reduced by 50% or \$5,500.
- The wastewater treatment plant expansion has increased costs due to permitting requirements and added utilities to run the plant.
- Discussion on how the District historically does not fully expense all budgeted line items and strives to run as efficiently as possible.
- Dialogue on budget increases and decreases.
- The proposed and current operating budgets send 5% of monthly water and sewer payments to the Water and Sewer Capital Funds for future capital improvements.
- Deliberation on the different proposed wage increases and budgets for 2024.

I. Resolution 23-05 Board Membership

MOTION by Dethloff and seconded by Feltus to approve Resolution 23-05 concerning Board membership. Motion passed unanimously.

III. Resolution 23-06 Adopting the 2024 Budget

MOTION by Dethloff and seconded by Feltus to approve Resolution 23-06 adopting the budget for the Crested Butte South Metropolitan District for the calendar year beginning January 1st, 2024 and ending December 31st, 2024 with the purchase of crack seal equipment and dump trailer, the 9.85% overall budgeted wage increase, and no reduction to education/travel or the miscellaneous expenditure for the annual Metro dinner. Motion passed unanimously.

IV. Resolution 23-07 Appropriating Sums of Money

MOTION by Detloff and seconded by Bellamy to approve Resolution 23-07 appropriating sums of money to various funds and for the purpose of the Crested Butte South Metropolitan District for the 2024 budget year. Motion passed unanimously.

V. Resolution 23-08 Levying General Property Taxes

MOTION by Feltus and seconded by Dethloff to approve Resolution 23-08 levying general property taxes for the year 2023 to defray the costs of government of the Crested Butte South Metropolitan District for the ensuing budget year, 2024 with required amendments from SB23B-001. Motion passed unanimously.

VI. Manager's Report

- The Board discussed the failure of Proposition HH and special session legislation SB23B-001 that will have minimal budget impacts but has shifted certain end of the year deadlines.
- Benson has followed up with Martin regarding the ADU at 367 Zeligman. Martin will have an attorney review the matter but will be travelling and working outside the country so there is no timeline as to when this matter will be resolved.
- The District has crack sealed the entire subdivision in less than 4 days with Gunnison County's updated equipment. Historically it would take the District 3-4 weeks to complete.
- Kevin Fee, the District's Road Manager & Heavy Equipment Operator, has decided to leave the District. Fee's last day was November 28th.
- \$61,800 was collected in tap fee revenue in October. The total tap fee revenue for 2023 is 72.6% of the budgeted amount.

VII. Adjourn

MOTION by Hein and seconded by Dethloff to adjourn the meeting at 7:55 p.m. Motion passed unanimously.



Drafted By: Annie Parr – Secretary of the Board