



**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
CRESTED BUTTE SOUTH METROPOLITAN DISTRICT**

August 30<sup>th</sup>, 2023

A regular meeting of the Board of Directors of the Crested Butte South Metropolitan District was held Wednesday August 30<sup>th</sup>, 2023 at 6:00 p.m., at the office of the District, 280 Cement Creek Road, Join <https://us02web.zoom.us/j/82634702167?pwd=dmJ5UGNGUkNoWkVWZ3BrUnJKa kp4dz09>  
Meeting ID: 826 3470 2167 Passcode: 871157

Board Members in attendance:      Margaret Dethloff      Benita Bellamy  
   Tom Hein                              Kurt Feltus

Excused Board Members:              Tom Dill

Also present were:                      Ronnie Benson, District Manager  
   Annie Parr, Secretary of the Board

**I. Call to Order**

- The meeting was called to order by Dethloff at 6:05 p.m.

**II. Public Comment Period**

No citizens presented comments.

**III. Approve Meeting Minutes from July 26<sup>th</sup>, 2023 and August 8<sup>th</sup>, 2023**

**MOTION** by Bellamy and seconded by Feltus to approve the minutes from July 26<sup>th</sup>, 2023 with the grammatical edit discussed. Motion passed unanimously.

**MOTION** by Bellamy and seconded by Feltus to approve the minutes from August 8<sup>th</sup>, 2023 as drafted. Motion passed unanimously.

**IV. July 2023 Financial Reports and Current Bills**

- July's major expenses were Capital One for credit card charges, Stanek Constructors for wastewater treatment plant expansion construction payment 11, and JVA for the wastewater treatment plant expansion engineering.
- July bills and financials discussed were JVA and Stanek Constructors. The Board found all bills and financials discussed to be in order.
- The Board Discussed the future expenses for the water main break on August 3<sup>rd</sup>, 2023. A majority of the incident would not be covered by the District's insurance. Liability insurance would only cover damages above ground and applicable costs would not constitute a claim.

**MOTION** by Hein and seconded by Bellamy to approve July's current bills. Motion passed unanimously.

V. **4-Day Work Week (4DWW) Monthly Report**

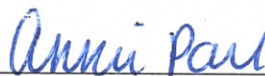
- The District has received mostly positive and supportive comments both written and verbal.
- The District was not able to comment on how employees feel about the new benefit because it has only been in effect for two weeks.
- District employees are getting more projects done, but it is unknown at this time if it is due to the new 4DWW benefit or filling one of the District's open positions.
- The 4DWW should lower the carbon footprint. The District would present statistics on costs in October for September business to compare a full month's data with a similar staff size.
- The District has currently saved 22.5 hours of overtime with the implementation of the 4DWW.
- The District would discuss continuing the trial, approving, or eliminating the 4DWW trial benefit in November at the regular meeting.

I. **Manager's Report**

- The District has contacted the County about crack-seal which is typically done in September or October. As well as speed limit sign posting places, but nothing has been determined at this time.
- The survey for the Board Appraisal of the District Manager would be available mid-September. The District will be using the same survey platform that is handled by an outside company and is completely anonymous.
- The headworks building at the wastewater treatment plant is mostly finished and most of the equipment has been installed. Due to supply chain issues, mostly electrical, the start-up date has been moved from February 24<sup>th</sup> to March 24<sup>th</sup>.
- The District had a main break on Thursday, August 3<sup>rd</sup> at approximately 11:51 PM. Water service was returned to customers on Friday but worked on the backfill and finish work through Saturday, August 5<sup>th</sup>. Most costs associated with the water main break would be included in August's financials. Benson negotiated with the homeowner that the lost portion of his concrete driveway be replaced with asphalt instead of concrete. The District anticipates asphalt repairs to be done in September or October.
- The District is still looking to hire an additional employee.
- The roof on the District Offices that was damaged from snow this past winter has been replaced but is still waiting on the new chimney installation and skylights at the wastewater treatment plant.
- The District collected \$112,800 in tap fee revenue in July. The total tap fee revenue for 2023 is 49.03% of the budgeted amount.

II. **Adjourn**

**MOTION** by Hein and seconded by Feltus to adjourn the meeting at 7:05 p.m. Motion passed unanimously.



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Drafted By: Annie Parr – Secretary of the Board