



**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
CRESTED BUTTE SOUTH METROPOLITAN DISTRICT**

September 28th, 2022

A regular meeting of the Board of Directors of the Crested Butte South Metropolitan District was held Wednesday September 28th, 2022 at 6:00 p.m., at the office of the District, 280 Cement Creek Road, Join <https://us02web.zoom.us/j/82119490745?pwd=WEpnU0tZY3RpNWg5S2d2eTlqb3c5dz09>
Meeting ID: 821 1949 0745 Passcode: 511568

Board Members in attendance: Margaret Dethloff Tom Hein
 Kurt Feltus Benita Bellamy

Excused Board Members: Tom Dill

Also present were: Ronnie Benson, District Manager
 Annie Parr, Secretary of the Board

I. Call to Order

- The meeting was called to order by Dethloff at 6:10 p.m.

II. Public Comment Period

- No citizens presented comments.

III. Approve Meeting Minutes from July 27th, 2022 and August 31st, 2022

MOTION by Bellamy and seconded by Feltus to approve the minutes from July 27th, 2022 as drafted. Motion passed unanimously.

MOTION by Feltus and seconded by Bellamy to approve the minutes from August 31st, 2022 as drafted. Motion passed unanimously.

IV. July and August's 2022 Financial Reports and Current Bills

- July's major expenses were JVA for wastewater treatment plant expansion final design engineering, Capital One for credit card charges, and MHC Kenworth for a new transmission for the tanker truck.
- July bills questioned were JVA, MHC Kenworth, and Law of the Rockies. The Board found all bills questioned to be in order.
- August's major expenses were JVA for wastewater treatment plant expansion final design and construction, Colorado Water & Power Development for the 2009 wastewater treatment plant expansion and 2010 well #2 loans, and William Truettner for the approved tap fee refund for permit # 21-19.

- August bills questioned were Inland Potable Services for water tank inspection and cleaning. As well as Rob Young for the road cut deposit refund in reference to permit # RC21-3 & RC21-7. The Board found all bills questioned to be in order.

MOTION by Hein and seconded by Bellamy to approve July and August's current bills. Motion passed unanimously.

V. Board Member Attendance

- The Board expressed concerns about board member attendance in 2022.
- An attendance record for each board member would be presented at the next regular meeting on October 26th, 2022.

VI. 2023 Proposed Budget

- Discussion centered on the proposed wage increase for 2023 based on the current compensation data and salary schedule.
- Wages, PTO, and retirement have been reallocated to reflect expenses in the funds in which the employee operates.
- \$9,000 was budgeted for a new phone system, computers, and technology upgrades in the General Fund under Office Maintenance. The Board requested the expense account title be changed to Office Communication and Technology.
- Vehicle expenses would be separated into their own accounts and Truck Maintenance and Fuel would be changed to Fuel (gas) only to allow better tracking of expenses.
- \$100,000 was budgeted for the water meter program.
- \$1,500,000 was budgeted for the wastewater treatment plant expansion which would be funded by sewer reserve.
- \$1,893,600 was budgeted for capital projects across all funds.
- The total net effect on District reserves for the 2023 proposed budget would be \$1,411,920.

I. Manager's Report

- A major bypass project was completed on the expansion on Monday, September 19th. This project redirected every drop of wastewater that goes to the plant to the new location designed for the influent.
- Memos drafted by council regarding roads located within the District were e-mailed to the Board for review.
- The District collected \$80,350 in tap fees for August and current -\$90,100 in September due to the approved tap fee refund for permit # 21-19.
- Properties requesting snow removal for 2022-2023 would be evaluated for adequate snow storage, snow poles, flags or markers marking all hazards prior to accepting the agreement and the District would no longer plow private contracts in the commercial area being all of Block 6 and the inner lots on Block 4 and Block 5.

II. Adjourn

MOTION by Feltus and seconded by Bellamy to adjourn the meeting at 8:15 p.m. Motion passed unanimously.



Drafted By: Annie Parr – Secretary of the Board