



**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
CRESTED BUTTE SOUTH METROPOLITAN DISTRICT**

August 31<sup>st</sup>, 2021

A regular meeting of the Board of Directors of the Crested Butte South Metropolitan District was held Tuesday August 31<sup>st</sup>, 2021 at 6:00 p.m., at the office of the District, 280 Cement Creek Road, Crested Butte South and via Zoom at  
[https://us02web.zoom.us/j/83557438796?pwd=bGdqdVNtS2YzdENBSkZCZ21LQW\\_hmdz09](https://us02web.zoom.us/j/83557438796?pwd=bGdqdVNtS2YzdENBSkZCZ21LQW_hmdz09)  
Meeting ID: 835 5743 8796 Passcode: 620506

Board Members in attendance: Tom Dill Kurt Feltus  
Margaret Dethloff Tom Hein  
Bill Oliver

Also present were: Ronnie Benson, District Manager  
Annie Parr, Secretary of the Board

**I. Call to Order**

- The meeting was called to order by Dill at 6:18 p.m.

**II. Public Comment Period**

- No citizens presented comments.

**III. Approve Meeting Minutes from July 28<sup>th</sup>, 2021**

**MOTION** by Oliver and seconded by Dethloff to approve the July 28<sup>th</sup>, 2021 minutes as drafted. Motion passed unanimously.

**IV. July 2021 Financial Reports and Current Bills**

- July's major expenses were JVA for wastewater headwork improvement, City of Gunnison for testing, shop maintenance, and sludge disposal, Capital One for credit card charges, and Mayberry & CO LLC for 2020 audit services.
- Benson's credit card was compromised and had several fraudulent charges. The account had been temporarily credited until the investigation has been completed. This matter should be resolved by the next regular board meeting.
- Oliver questioned what the annexation revenue was in the water fund capital. Benson explained it was for reimbursements from the Avalon Development for expenses incurred.

**MOTION** by Oliver and seconded by Hein to approve July's current bills. Motion passed unanimously.

**V. Timing Adjustment from Quarterly Billing to Monthly**

- Currently quarterly accounts were transferred to monthly billing six months after their tap fee was paid regardless if the water had been turned on.
- Benson proposed transferring quarterly accounts to monthly billing once their water had been turned on by the District, but not to exceed two years after the tap fee was paid.
- The Board had concerns on regulating unauthorized use after the property had been tapped, but Benson felt the District could monitor unauthorized use.
- The Board would like the timing adjustment to include a penalty fee for unauthorized use which would be covered under the current rules and regulations section 3.11.

**MOTION** by Feltus and seconded by Dethloff to approve the timing adjustment from quarterly to monthly billing to when the water was turned on, but not to exceed two years effective January 1<sup>st</sup>, 2022. Motion passed unanimously.

**VI. 2022 Benefit Structure**

- The proposed 2022 benefit structure would increase holidays, paid time off, uniform allowances and retirement. It would be a .79% increase on the overall budget.
- The Board felt the 2022 benefit structure was substantial, but after discussions was in favor of investing in the employees and staying competitive with other public entities.

**MOTION** by Oliver and seconded by Dethloff to approve the 2022 benefit structure. Motion passed unanimously.

**VII. Proposed 2022 Rate Increase**

- The District has for consideration a 13.6% water and wastewater rate increase that would take effect January 1<sup>st</sup>, 2022.
- District management would be taking comments from the public until October 27<sup>th</sup>, 2021.
- In August the District public noticed the 2022 rate increase in the Crested Butte News, at the District Offices, and on the District Website.
- A tap fee increase had been approved on July 28<sup>th</sup>, 2021 and would take effect January 1<sup>st</sup>, 2022.
- The approved tap fee increases consisted of an increased base rate per Equivalent Residential Use Unit or EQR and additional fees allocated to homes with more than three bedrooms and two bathrooms.
- The Board discussed pre paying tap fees at the current rate without stamped/approved plans from the DRB. The Board did not want to adjust the rules and regulations, but would support the District Manager's discretion to allow prepaid tap fees on a case by case bases.

**VIII. Manager's Report**

- Benson explained this would be Bill Oliver's last meeting as a Director and thanked him for eight years of service. The District would be appointing a new Director as soon as possible.
- The District would be trying a new crack seal machine as soon as weather permits. The equipment would save the District money and would be more efficient.
- November's regular meeting would be moved to Wednesday, December 8<sup>th</sup> and December's regular meeting would be cancelled if business allowed.

**II. Adjourn**

**MOTION** by Oliver and seconded by Feltus to adjourn the meeting at 7:18 p.m. Motion passed unanimously.

  
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Annie Parr – Secretary of the Board